

HYGIENE FACILITIES INSPECTOR

(Ablutions and Canteens)

Dear _____

(Full Names)

I _____

Manager – Section 16 (2)

having been appointed in terms of section 16 (2) of the Occupational Health and Safety Act (85 of 1993) to ensure full compliance with the Act, hereby appoint you as the person responsible for Ablutions and Toilets and Canteens and Kitchens.

A copy of the Facilities Regulations is attached for your convenience and you are instructed to see that you familiarise yourself with the stipulations of these regulations. You must also familiarise yourself with the applicable parts of SABS code of practice 0400 and SABS 241.

You will carry out at least a monthly inspection of all Kitchens, Canteens, Toilets, Change rooms and any other ablution facilities and record such inspections on appropriate checklists. You will keep the Chairperson of the Health and Safety committee informed of all deviations noted during these inspections and report on actions taken to correct any such deviations.

This appointment will become effective on the date of acceptance thereof and will be for a period of 3 years.

Please confirm your acceptance of this appointment by signing and returning to me the duplicate copy of this letter.

Manager – Section 16 (2)

Date

I understand the implications of this appointment and confirm my acceptance thereof.

Signature

Date