



<p><b>1.14.4 REGULAR INSPECTIONS:</b></p> <ul style="list-style-type: none"> <li>● Regular inspections of facilities and their usages will be conducted.</li> <li>● Deviations will be corrected as soon as possible.</li> <li>● Induction and on the job training will include personal hygiene factors.</li> <li>● The Health/<a href="#">Hygiene</a> co-ordinator will attend as many inspections as possible.</li> </ul>	
<p><b>1.14.5 FOOD PROCESSING:</b> No food processing operations are conducted at the University of KwaZulu-Natal Howard Campus other than that in the Dietetics Department as part of the student curriculum.</p>	
<p><b>1.14.6 CHECK LISTS USED:</b> A checklist will be used and completed for each inspection. Such a <a href="#">checklist</a> will include:</p> <ul style="list-style-type: none"> <li>● Water supply and control.</li> <li>● Effluent discharge.</li> <li>● Plumbing conditions.</li> <li>● Housekeeping.</li> <li>● Toilet facilities and shower cleanliness.</li> <li>● Change rooms and facilities</li> </ul>	

**DELEGATION OF RESPONSIBILITY:** All premises will be divided into specific areas and delegated to the S.H.E. Representatives in writing, however, Dept. of Campus Buildings – Howard college, Custodial Services - Pietermaritzburg, (Division of Facilities Management) is overall responsible for this element.

Approved by (Position)	Date approved	Signature

**Circulation List:**

The names listed below are confirming by attaching their signature that they have read and understood the contents and implications of this version and will follow the contents in maintaining the standards as laid down to maintain the high quality expected campus wide.

Staff Member Full name & surname	Designation	Date	Signature